

Step 4: Journaling For Exchange 2010 All Users

1. Click **Organization Configuration > Mailbox**
 2. On the **Database Management** tab to the right, select the database for which journaling needs to be enabled.
 3. Right-click on the database and select **Properties**

A new window appears. Select the **Maintenance** tab and then select **Browse**
 4. Click the **Journal Recipient** and then browse to locate the New Mail Contact created previously
 5. Click **OK**
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