## **Vaultastic Stores Overview**

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**Note**: The Vaultastic Inactive Store will henceforth be called the Vaultastic Open Store. During the transition, you will find references for both names within the documentation and other communications.

#### Overview

Vaultastic is a cloud-based enterprise information archival and management solution.

Vaultastic has four stores into which your data can be archived. These are:

- The Vaultastic Live Store, is the store where you can archive data from helpdesk systems, CRM systems,
  website forms, and other sources. The Live Store as the name suggests allows you to collaborate on the
  data within it. Data from Active, Open or Deep can be activated by copying to the Live Store and opening up
  for collaboration.
- The Vaultastic Active Store used to archive email data which is required to be accessed frequently and quickly.
- The Vaultastic Open Store is where you can preserve data in files which is accessed infrequently.
- The Vaultastic Deep Store is the store where you preserve old and aging data. The data on the Deep Store is not immediately accessible.

### Live Store

 $The \ Live \ Store \ of \ Vaultastic \ is \ powered \ by \ Ideolve \ (https://docs.mithi.com/home/ideolve).$ 

The contents of the Live Store are notes in workspaces. Each workspace corresponds to a source of data. These notes are created by the live archiving from systems such as a helpdesk, CRM, etc. The contents of Live Store are searchable using keywords and can be tagged. Admins can invite users to workspaces. Invitees can search through, download and view the archive data. Invitees can also collaborate on the content. Data from Active, Open or Deep Stores can be copied to the Live Store for audits and collaboration.

#### **Active Store**

The contents of the Active Store are emails that are searchable and accessible via the eDiscovery (https://docs.mithi.com/home/how-to-use-the-ediscovery-view-to-quickly-locate-mail-or-do-a-compliance-check) interface of Vaultastic. The Active Store is organized in different Vaults corresponding to mailboxes on the primary email domain.

### **Open Store**

The contents of the Open Store are files. The contents of the Open Store are searchable using the file names using the Open Storage Application (https://docs.mithi.com/home/open-store-application-guide).

### Deep Store

The contents of the Open Store are files. The contents of the Open Store are searchable using the file names using a third-party S3 browser such as S3 Browser Pro (https://docs.mithi.com/home/data-management-on-vaultastic-deep-store-using-s3browserpro).

### Difference between the Vaultastic Stores

	Live Store	Active Store	Open Store	Deep Store
Use	Archive live data from sources such as a helpdesk, a CRM, website forms, etc.	Email data that is frequently accessed.	Files and backups which are infrequently accessed.	Files and backups which are rarely accessed but have to be preserved.
Access Speed	• Fast	• Fast	• Fast	Retrieval of data takes 12+ hours
Access	The Live Store application powered by Ideolve (https://docs.mithi.com/home/ideolve)  **The Live Store application powering application	Vaultastic eDiscovery     (https://docs.mithi.com/home/how-to-use-the-ediscovery-view-to-quickly-locate-mail-or-do-a-compliance-check)	Vaultastic Open Storage Application (https://docs.mithi.com/home/open-store-application-guide). S3 browser (https://docs.mithi.com/home/faqs-about-migrating-email-data-from-data-files-using-the-legacyflo-application#how-do-t-download-the-files-from-s3-bucket-using-s3-browser-) on Windows S3cmd or s4cmd on Linux	S3 Browser Pro version     (https://docs.mithi.com/home/data-management-on-vaultastic-deep-store-using-s3browserpro)
Unit	• Notes	• Email	Data files	Data files
Organization	Workspace. Each workspace corresponds to a source of data	The Active Store is organized as Vaults.  Vaults correspond to the email ids on the primary mail server.	A single folder  per Vaultastic domain.	A single folder per Vaultastic domain
Methods of Upload	Connectors on the source setup to archive data to the Live Store (https://docs.mithi.com/home/ideolve-integration)	Mail archiving     using journaling     (https://docs.mithi.com/home/how-to-configure-your-primary-email-server-to-journal-or-forward-live-mail-to-vaultastic)     LegacyFlo	More than one method of uploading data on the Open store as mentioned here (https://docs.mithi.com/home/uploading-files-to-the-open-store).	More than one method of uploading to the Deep Store as mentioned here. (https://docs.mithi.com/home/uploading-files-to-the-deep-store)

	Live Store	Active Store	Open Store	Deep Store
Methods of Download	Note export from the Live Store	Export     from eDiscovery app     (https://docs.mithi.com/home/how- to-export-email-data-using- vaultastic)     LegacyFlo	More than one method of downloading data from the Vaultastic Open Store as mentioned here (https://docs.mithi.com/home/downloading-files-from-the-open-store).	More than one method of downloading data from the Deep Store as mentioned here (https://docs.mithi.com/home/dowloading-files-from-the-deep-store).
Search	Notes & their comments are searchable using keywords or phrases, tags and the authors of notes/comments.	Mails are searchable using sender, recipients, date, and keywords	Search using the file name     Browse the file content using the content-list	Search using the file name using a third-party tool such as S3 Browser Pro (https://docs.mithi.com/home/data-management-on-vaultastic-deep-store-using-s3browserpro)
File Operations allowed	Export note content	Download, export (in PST or EML formats), upload to Ideolve, reply, reply all, forward, and forward as an attachment	Download, delete	Download (after restoration)     using a third party tool such as     the S3 Browser Pro     (https://docs.mithi.com/home/data-management-on-vaultastic-deep-store-using-s3browserpro)
Users	Invitees to the workspaces	Vault ids with Full or Self Service Access (https://docs.mithi.com/home/how-to-manage-users-access-to-their-vaultastic-accounts-and-other-features)	Domain Administrators  (https://docs.mithi.com/home/how-to-assign-administrative-roles-in-vaultastic)	Domain Administrators     (https://docs.mithi.com/home/how-to-assign-administrative-roles-in-vaultastic)
Tagging of content for fast search	Available	Not available	Not available	Not available
Collaboration features such as comments, mentions, notifications	Available	Not available	Not available	Not available

When to use the Vaultastic Live Store



Data on the Vaultastic Live Store is collected in real-time as it is transacted/created on the source. This data immediately becomes available for search and download. The Vaultastic Live Store is powered by Ideolve.

## Case 1: When you want to archive live communication data from a ticketing system (https://docs.mithi.com/home/integration-with-freshdesk)

Each ticket on the helpdesk is a note in the Helpdesk workspace on the Live Store. Every communication by the support agents logged into the ticketing system or any customer responses gets added to the notes as comments. Workspace members can view, download, tag, and comment on the notes. Members can even post comments from the Live Store to the ticket on the helpdesk.

# Case 2: When you want to archive live updates from accounts and deals on a CRM system (https://docs.mithi.com/home/integration-with-zoho-crm)

Each account or deal created in the CRM system gets a corresponding note in the CRM workspace in the Live Store. Updates to the accounts and deals get automatically recorded as comments to the Live Store notes. . Workspace members can view, download, tag, and comment on the notes

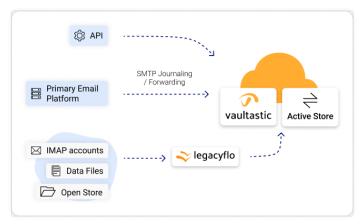
## Case 3: When you want to archive data collected from website forms (https://docs.mithi.com/home/integration-with-zapier)

Your website form can contain important customer information that needs to be archived. Each form filled is stored as a note on the relevant workspace

# Case 4: When you want to archive email data and want to make the emails ready for sharing (https://docs.mithi.com/home/integration-with-email)

Data from the Active Store or any other email source can be uploaded to the Live Store for further collaboration.

### When to use the Vaultastic Active Store



# Case 1: Archiving mail data using the journaling or forwarding or BCC feature of the primary mail server

If you want to archive messages using the journaling, BCC, or forwarding feature of the primary server, the data

has to be uploaded to the Active Store.

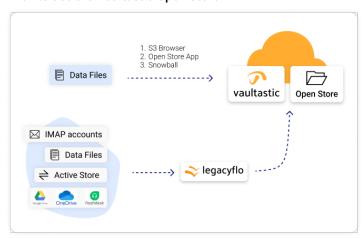
# Case 2: You want to search through data available in data files such as EML, PST, Maildir or MBOX $\,$

If you want to be able to search through data files for specific mail using search criteria such as sender, recipients, keywords or date ranges, the data has to be in the Active Store of Vaultastic.

#### Case 3: You want to collect data in mailboxes on the mail servers and make it searchable

If you want to backup the mailbox content on the primary server and make the content searchable, then the data has to be uploaded to the Vaultastic Active Store using LegacyFlo.

### When to use the Vaultastic Open Store



### Case 1: Upload files to a Cloud Store

If your organization is looking for a low-cost option to save files on the cloud, then the Vaultastic Open Store is a good option.

# Case 2: You want to reduce the size of mailboxes on the primary store but do not want to make the email data searchable

Suppose you are looking to reduce the mailboxes' size on the primary mail server but have not enabled live mail archiving to Vaultastic Active Store. In that case, you can use LegacyFlo (https://docs.mithi.com/home/legacyflo) to upload data directly from the mailboxes on the primary mail server to the Open Store.

### Case 3: You are looking at reducing the size of Vaults on the Active Store

You have enabled live mail archiving from your mail server to the vaults on the Active Store and now are looking at reducing the Active Storage usage without deleting the data. In this case, you can move data from the Active Store to the Open Store using LegacyFlo (https://docs.mithi.com/home/legacyflo).

### Case 4: You are looking to backup data from other sources such as GDrive

You can use a LgeacyFlo request to back up data from GDrive (https://docs.mithi.com/home/backup-gdrive-data-onto-the vaultastic-open-store), OneDrive, Freshdesk Solutions, and other sources to the Vaultastic Open Store.

### When to use the Vaultastic Deep Store

The Vaultastic Deep Store is used for long term and cost-effective preservation of rarely accessed data.