

Notifications

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Overview

- All important / automated communications from Mithi to its customers are sent via notifications. These include notifications for download, upgrades, best practices etc.
- Notifications are sent via email to all the contacts of an organization irrespective of their role.
- In addition, notifications are visible to customers on login to their Mithi Customer Account.
- The top 3 notifications are visible on login on the home page of the application.
- Users can also navigate to the Notifications application to view all notifications.

Accessing the Notifications

- To access the notifications meant for you, login to the account using your credentials and click on the bell icon in the left pane.
 - The notification application screen is divided into two sections.
 - On the right hand side, you will see the list of the featured notifications
 - On the left side, you can see the list of all the notifications
 - Clicking on the All tab will show the list of all the notifications sent, with the latest notification on top.
 - Clicking on any of the category tab will show all the list of all the notifications in that category, with the latest on the top.
 - Clicking on the notification summary will show the entire notification in a pop-up.
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